

Historic Preservation Specialist / Architectural Historian - Full time

IS Architecture is an award-winning firm in San Diego that specializes in Custom Residential Architecture and Historic Preservation. We are a small office of 11 seeking a highly motivated Historic Preservation Specialist to join our team.

Job Requirements

- Qualified under the Secretary of the Interior's *Professional Qualification Standards* (36 CFR Part 61) for history, architectural history, and/or historic architecture.
- Outstanding historical research, analytical, and technical writing skills
- Demonstrated comprehension and experience applying the *Secretary of the Interior's Standards for the Treatment of Historic Properties* to a wide variety of resources and project types
- Proficient in Microsoft Office Suite
- Excellent oral and written skills
- Ability to manage time efficiently while working on multiple tasks on multiple projects
- Ability to communicate clearly and effectively with staff, clients, and consultants
- Ability to work independently and collaborate with a team of people
- Critical thinking
- Occasional overnight travel (up to 20%)

Duties

- Write historic preservation technical reports for the built environment (including HABS documentation, Historic Structure Reports, nomination reports (for local, state, and national registers), built resource condition assessment reports, historic preservation treatment plans, etc.)
- Conduct historical research online and in local archives/repositories
- Field survey and recordation of built resources
- Determination of resource eligibility
- Project management
- New client interviews and client management
- Proposal writing and RFP responses
- Represent the firm at networking, marketing, and professional development events
- The candidate may also be required to give lectures, seminars, or workshops on preservation topics

Preference will be given to applicants with the following:

- Masters of Historic Preservation
- Additional studies/certification in Historic Preservation
- Experience with the CEQA process and technical documents
- Experience with the Section 106 process and technical documents
- Experience with Caltrans built environment documentation
- One or more successful San Diego local or county designations and/or National Register designations

Please apply only if you have a serious interest in the position. We are looking for someone who is interested in developing a long-term commitment. Out of region candidates may apply, though

compensation for relocation will not be considered. We have two small office dogs, so candidates must be ok working around dogs. Candidates must be able to provide their own transportation.

Qualified applicants must submit the following to be considered for this position:

- Resume
- Cover Letter
- Technical writing examples (no more than 15 pages; excerpts acceptable)
- Minimum of 3 References
- Salary history/expectations

DO NOT send general broadcast letters and portfolios. IS Architecture is an Equal Opportunity Employer.

Benefits:

- Paid vacation and sick time
- Paid holidays
- Group Medical/Dental insurance stipend
- Hourly pay commensurate with experience
- Simple IRA retirement plan

Most importantly, we need someone with the right work ethic and attitude. Someone that can anticipate when someone needs assistance, or when something needs to be done. Someone that can take initiative. Someone that can communicate effectively and ask questions. Someone that is willing to jump in head first to keep things afloat when the need arises. And someone that can take a joke (a good sense of humor is appreciated here).

Email your resume with all the attachments listed above to:

Marissa Feliciano
Email: marissa@isarchitecture.com
Tel: 858-456-8555
www.isarchitecture.com

More About IS Architecture

IS Architecture, currently celebrating its 28th year, specializes in applying the Secretary of the Interior's Standards for the Treatment of Historic Properties and has completed projects implementing all four approved treatments; Restoration, Preservation, Rehabilitation, and Reconstruction.

With a professional staff of 10, the firm brings the expertise of Historic Preservation Architects and Historic Preservation Architectural staff combined with an in-house Architectural Historian and Historic Preservation Specialist team. The firm provides professional preservation reports and assessments for scores of other projects (including over 350 Determinations of Eligibility and over 350 Department of Park and Recreation 523 Forms), as well as large-scale planning surveys for built environment resources (over 22,000 surveyed). We have an award-winning track record of treating historic resources from beginning to end; starting with research, recordation and documentation, and following through with complete historic preservation architectural services.

Together lone R. Stiegler, FAIA, and her studio have rehabilitated or restored more than 75 institutional historic structures, 18 adobe buildings, and more than 100 historic homes. Founded in 1989, IS Architecture has won over 80 professional awards, including several California Governor's

Awards, and a 2014 “Best in American Living” Home of the Year and “One-of-a-Kind Custom Design” award, both from the National Association of Homebuilders. lone R. Stiegler, FAIA is one of the nation’s leading experts in historic adobe and earthen structures. Ms. Stiegler is also the only practicing Architect in California that is an active member of the International Council on Monuments and Sites (ICOMOS) International Committee on Earthen Architectural Heritage, the organization at the forefront of earthen architecture conservation. In 2014, IS Architecture was awarded the Distinguished Practice Award by the AIA California Council. It was the first time that the AIACC had ever bestowed this award specifically in recognition of an architect’s preservation work.